

**Village of Maineville**  
Council Meeting Minutes  
November 2, 2017  
7:00 PM

Mayor Shearer opened the regular council meeting at 7: PM. He asked everyone to stand for the pledge of Allegiance. The invocation was given by Councilman Delmas Sevier.

Those present roll call:  
Mayor Shearer –Present  
Mr. Kembel – Yes  
Mr. Bingham - Yes  
Mr. Drook – Yes  
Mr. Gaebel – Yes  
Mrs. Humphries - Yes  
Mr. Sevier – Yes  
6 – yes/0 – nay  
Motion Passed

Others present: Village Solicitor; Kevin McDonough, Police Chief, Beth Mason, Fiscal Officer, Sharee' Dick, Zoning Inspector, Jackie Terwilleger. Family and friends of Sean Butler who was being sworn in as a part-time police officer for the Village.

There was a motion from Mr. Kembel to approve the agenda and the October 19<sup>th</sup> meeting minutes which was seconded by Mr. Gaebel. Roll call vote was as follows:

Mr. Kembel – Yes  
Mr. Gaebel – Yes  
Mr. Bingham – Yes  
Mr. Drook – Yes  
Mrs. Humphries – Yes  
Mr. Sevier – Yes  
6 – yea/0 – nay  
Motion Passed

At this time a motion was made by Mr. Kembel and a second from Mr. Gaebel for the approval to hire Mr. Butler and to swear him in as a part-time Police officer for Village of Maineville. Roll call vote was as follows:

Mr. Kembel – Yes  
Mr. Gaebel – Yes  
Mr. Bingham – Yes  
Mr. Drook – Yes  
Mrs. Humphries – Yes  
Mr. Sevier – Yes  
6 – yea/0 – nay  
Motion Passed

Village Solicitor Kevin McDonough swore Mr. Butler in as a part-time Officer for the Village. There was a short break while everyone welcomed Mr. Butler and congratulated him.

At this time Police Chief Mason presented her bi-monthly report to those present. She reported that the Dept. had been providing some Public Education for the children at Toddler Time, Lebanon Christian School and Coffee with a Cop at Heritage Oak Park in Mason. She reported that the Laser and radar equipment had been taken for their annual Certification and calibration. They were offered the opportunity to work traffic for the Blooms and Berries Halloween festivities. She reported that the total arrests increased by 16% and total calls for service increased 23.27% There was a request to purchase a new cruiser in 2018. Council also approved the purchase of a new laser in the amount of \$1,395.00. Their future planning is for new in car computers.

## **MAYOR**

Mayor Shearer thanked everyone who worked to make the Fall Festival a huge success again this year. Mayor mentioned that thank you cards should go out soon for those who participated in the Festival.

Mayor Shearer gave an update on some work that had been scheduled to do before the end of the year. These projects will have to wait until 2018 construction season due to the asphalt plants closing in the middle of November and the weather conditions being too cold for cement to be poured.

Miami Valley Roofing was called due to the new roof screws leaking after they installed them. They still have to install the roof vents and repair roofing screw so the roof does not leak.

He has received a second estimate for the electrical service in the barn from Kings Electric and this project will be moved forward in order to get it done soon.

Warren County Regional Planning has formed a steering committee to rewrite and review the Village Zoning Code. Mr. Gaebel motioned to support the recommended members which was seconded by Mr. Kembel. The following members will be on the steering Committee to help rewrite the Village Zoning Code Book.

**Steering Committee consist of:**

**Ash Patel-Business Owner**

**Gary Keeshan-Realtor**

**David Gerber-Minister**

**Tracy Parker-Business Owner**

**Kevin Hildenbrand-Realtor+**

**Doug Drook-Council**

**Katie Kelly-Realtor**

**DeLanna Oeder-Business Owner**

Roll call vote was as follows:

Mr. Gaebel – Yes

Mr. Kembel – Yes

Mr. Bingham – Yes

Mr. Drook –Abstain

Mrs. Humphries – Yes

Mr. Sevier – Yes

5 – yea/0 – nay/1 - abstain

Motion Passed

Steve Allen Street & Road Supervisor had requested some work to be done on the maintenance pick-up transmission lines. Mayor Shearer presented repair quote to Council in the amount of \$328. Motion to do the repairs was made by Mr. Drook seconded by Mr. Bingham. Roll call was as follows:

Mr. Drook – Yes

Mr. Bingham – Yes

Mr. Kembel – Yes

Mr. Gaebel - Yes

Mrs. Humphries – Yes

Mr. Sevier – Yes

6 – yea/0 – nay

Motion Passed

Mayor Shearer said that there was need for the carpets to be shampooed and he directed staff to get an estimates.

Ms. Dick asked Council if they wanted the Village advertised in the Yellow Pages for the amount of \$365.00. Council unanimously agreed not to advertise.

Mr. Gaebel gave a report on the Harvest Festival. He said there were 150 pumpkins given away and it was estimated of about 300 people attended the Festival. He also reported that Krista Hanson will no longer be serving on the Events Committee.

Mr. Kembel said that the finance committee met and that there will be a meeting for personnel policy manual review and upgrade as well as to update the evaluation forms for the employees. The date will be set later.

There was a request for a motion to approve the payment for Mr. Shutts in the amount of \$1,046 for installing the stairs in the barn. Mrs. Humphries made a motion to pay the bill and Mr. Drook seconded. Roll call vote was as follows:

Mrs. Humphries – Yes  
Mr. Drook -Yes  
Mr. Kembel – Yes  
Mr. Bingham – Yes  
Mr. Gaebel – Yes  
Mr. Sevier – Yes  
6 – yea/0 – nay  
Motion Passed.

Mrs. Humphries had nothing to bring to the Council

Mr. Drook had nothing to bring before Council.

Sharee' Dick, Fiscal Officer gave her report at this time with \$507,496 cash on hand and \$225,153 in the Gen. Fund and Receipts of \$51829 and expenditures \$48,446.

**RESOLUTION 2017-R-33 to remove Sharee Dick Fiscal Officer from probationary status and declaring an emergency**, was read in title only by the Clerk. Motion to adopt Resolution #2017-R-33 was made by Mr. Drook, seconded by Mr. Bingham. Roll call vote to adopt was as follows:

Mr. Drook – Yes  
Mr. Bingham – Yes  
Mr. Kembel – Yes  
Mr. Gaebel – Yes  
Mrs. Humphries – Yes  
Mr. Sevier – Yes  
6 – yea/0 – nay  
Motion Passed.

**RESOLUTION 2017-R-34 to hire Sean Butler to fill the Part-Time Police Officer Position FOR THE Village of Maineville Police Department and declaring an emergency**, was read in title only by the Clerk. Motion to adopt Resolution #2017-R-34 was made by Mr. Gaebel and seconded by Mrs. Humphries. Roll call vote to adopt was as follows:

Mr. Gaebel – Yes  
Mrs. Humphries – Yes  
Mr. Kembel – Yes  
Mr. Bingham – Yes  
Mr. Drook – Yes  
Mr. Sevier – Yes  
6 – yea/0 – nay  
Motion Passed

**ORDINANCE 2017-O-09 Authorizing the Mayor's Court Magistrate to sign orders disposing of any property that has been lost, abandoned, stolen, seized pursuant to a search warrant, or otherwise lawfully seized or forfeited that is in the custody of the Maineville Police Department relating to cases brought before the Mayor's Court and directing the Police Department to adopt and comply with a written Internal Control Policy and declaring an emergency**, was read in title only by the Clerk. Motion to adopt Ordinance #2017-O-09 was made by Mrs. Humphries and seconded by Mr. Gaebel. Roll call vote to adopt was as follows:

Mrs. Humphries – Yes  
Mr. Gaebel – Yes  
Mr. Kembel – Yes  
Mr. Bingham – Yes  
Mr. Drook – Yes  
Mr. Sevier – Yes  
6 – yea/0 – nay  
Motion Passed.

**ORDINANCE 2017-O-10 Ordinance approving the 2018 Appropriations and declaring an emergency,** was read in title only by the Clerk. Motion for Ordinance #2017-O-10 to receive a first reading was made by Mr. Kembel and seconded by Mr. Gaebel. Roll call vote for this legislation to receive a first reading was as follows:

Mr. Kembel – Yes  
Mr. Gaebel – Yes  
Mr. Bingham - Yes  
Mr. Drook – Yes  
Mrs. Humphries – Yes  
Mr. Sevier – Yes  
6 – yea/0 – nay  
Motion Passed

Village Solicitor Kevin McDonald had nothing further to present to Council at this time.

With no further business to be brought before Council a motion was made by Mr. Gaebel to adjourn the meeting seconded by Mr. Kembel. All present agreed by a voice vote to adjourn the meeting.

The meeting adjourned at 8:50 pm with a voice vote of approval by all present.

Adopted: *November 16, 2017*

*Wm. Shearer*  
\_\_\_\_\_  
Mayor William Shearer

*Shree' Dick*  
\_\_\_\_\_  
Fiscal Officer/Clerk Shree' Dick